# Your Fund Portal Has a New Look!



It looks different, but your login is the same.  Use your *email address* to log in.

How to Create a Grant from your Fund:

Click on CREATE GRANT REQUEST on either menu.

You will see this on your screen.

Choose Type from the blue buttons along the bottom.

PREVIOUS GRANTEE OR FUND

SEARCH GRANTEE

MANUAL GRANTEE



Enter your grant information.

Click on ADD TO CART

After review, click on REVIEW GRANT REQUESTS

This lists all grants in your cart.  Click on SUBMIT GRANT REQUESTS to submit your grant(s) to ACF for processing.

Contact Stephanie Gianneschi at 970-925-9300 or stephanie@aspencommunityfoundation.org for assistance.