

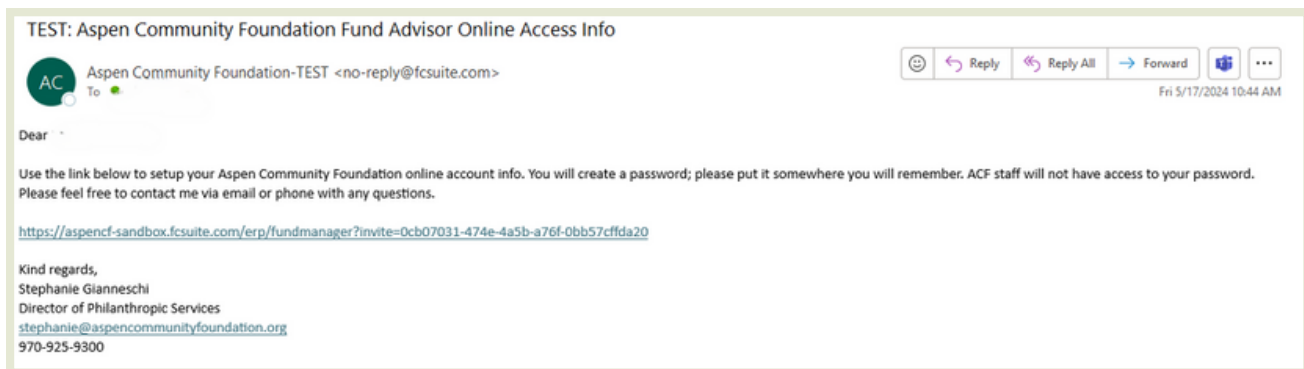
Steps to getting started

1

Look for an email to arrive from sender **"no-reply@fcsuite.com"**
You will see **"Aspen Community Foundation"** referenced in the email's subject line.



Some email programs might flag this message as spam so please check your junk folder if it does not make its way to your inbox.

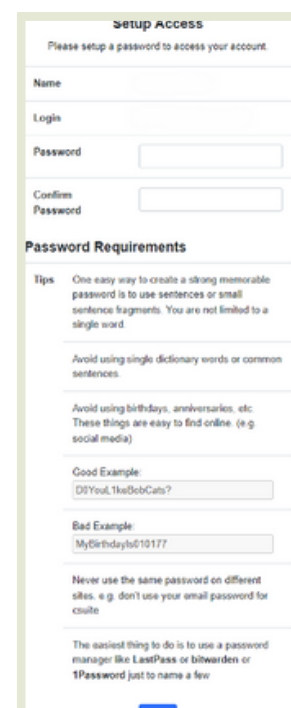


2

The email will provide you with a custom link to establish your unique password.

Click the link to start the simple set-up process. Not to worry -- the system will guide you and you will likely be up-and-running in under 2 minutes.

Be sure to take note of the username and password as you work through this process.



Setup Access

Please setup a password to access your account.

Name

Login

Password

Confirm Password

Password Requirements

Tips One easy way to create a strong memorable password is to use sentences or small sentence fragments. You are not limited to a single word.

Avoid using single dictionary words or common sentences.

Avoid using birthdays, anniversaries, etc. These things are easy to find online. (e.g. social media)


Good Example:

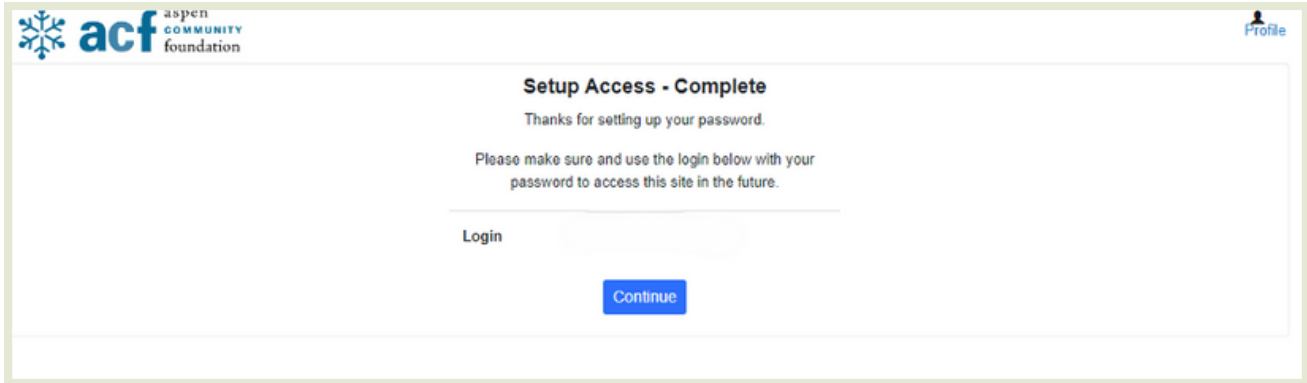
Bad Example:

Never use the same password on different sites. e.g. don't use your email password for credit

The easiest thing to do is to use a password manager like LastPass or bitwarden or 1Password just to name a few

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3 Once you have successfully completed the registration process, visit <https://aspencf.fcsuite.com/erp/fundmanager> to access the system at any time. You can bookmark this link. 



You can also access it on ACF's website:

